



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

REGULAR BOARD OF DIRECTORS MEETING MINUTES

Jan. 14, 2026

Present

Rodger Greer, President
Ed Chambers, Treasurer
Wayne Moore, Secretary
Jim Godley, Board Member
Aaron Mathewson, Board Member
Tim McCawley, Fire Chief
Charles Walden, Deputy Chief

Frances Esty, LFPD Accountant
Patti Nygaard, Admin. Manager

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

a. The meeting was called to order at 6:02 pm.

2. **PUBLIC COMMENT (limit 3 min. pp/limit 30 min. total)**

None

3. **AGENDA ADDITIONS/DELETIONS**

None

4. **APPROVAL OF BOARD MEETING MINUTES**

a. Dec. 10, 2025, Regular Meeting Minutes

Mr. Godley motioned to approve the Dec. 10, 2025, regular meeting minutes and Mr. Moore seconded. All were in favor and the motion carried.

5. **FINANCIAL REPORT**

a. Mr. Chambers gave the financial report from the treasurer's report, profit and loss summary and detail report.

i. December transferred \$575,000.00 from ColoTrust General Fund to Community Banks.

ii. ColoTrust Total Funds Available = \$2,206,863.00

Restricted Funds = \$1,166,433.00

Total Income for December = \$74,252.00

Total Expenses for December = \$471,342.00

iii. Income Summary at 108% year to date = \$5,550,450.00

iv. Expense Summary at 98% year to date.

vi. Transferred our reserve funds from ColoTrust PLUS+ to the Edge Fund.

b. Chief McCawley answered financial report questions on line items.

c. Mr. Moore asked if more than \$125,000.00 should be placed in the reserve fund. Chief McCawley stated that the amount that is in the reserve fund is above what is required by Tabor and the state. Mr. Moore spoke to a catastrophic event happening and Chief McCawley explained the different aspects of the emergency reserve fund and cost sharing. Ms. Esty stated that many boards do not have a separate reserve fund and that Larkspur Fire Board of Directors elected to have a separate reserve fund. Mr. Moore stated that he would like to further discuss this when budget discussions start later in the year.

Mr. Godley motioned to approve the financial report and Mr. Moore seconded. All were in favor and the motion carried.

6. **UNFINISHED BUSINESS**

None

7. **NEW BUSINESS**

a. 2025 Budget Amendment Hearing

- i. Board President, Mr. Greer opened the budget amendment hearing.
- ii. Chief McCawley stated that the budget amendment hearing was because the bond has been paid off early which was not in our original capital budget. We are over the 2025 budget that was adopted because we paid off the debt service fund.
- iii. Ms. Esty stated that the account has been zeroed out but there may be a tiny bit of interest that may be moved out of the account in January before the account can be closed.
- iv. Board President, Mr. Greer asked for public comment. No public comment.
- v. Board President, Mr. Greer closed the budget hearing.

b. 2025 Budget Amendment Resolution 2026-001

Mr. Moore motioned to accept 2025 Budget Amendment Resolution 2026-001 and Mr. Chambers seconded. All were in favor and the motion carried.

c. Designating Location to Post Resolution 2026-002

Mr. Godley motioned to approve Designating Location to Post Resolution 2026-002 and Mr. Chambers seconded. All were in favor and the motion carried.

d. 2025 Audit Engagement with Schilling & Company, Inc.

- i. Chief McCawley stated that Dawn Schilling has done a good job with our audits and has historical knowledge of Larkspur Fire. Her fee increased \$1,000.00 this year for a total of \$11,000.00. The Board of Directors would like to have Dawn present her audit earlier since the last three audit presentations were in September. Larkspur Fire has reached out to Dawn several times to present the audit earlier in the year. Larkspur Fire would reengage this topic when the audit engagement letter is sent to Dawn.

Mr. Godley motioned to approve the 2025 Audit Engagement with Schilling & Company, Inc. and Mr. Moore seconded. All were in favor and the motion carried.

8. **REPORTS**

a. Union Report – Ryan Smedra

- i. Union membership is 20 members.
- ii. Union President, Ryan Smedra has started the networking process for the Larkspur Fire Protection District election in November. Ryan attended the Colorado Professional Firefighters Delegate meeting and was able to hear what other union locals were doing regarding elections. Ryan met with a campaign specialist and others regarding supporting the election process as a union.

- iii. Union is trying to build a website for social media presence and fundraising opportunities for future projects.
 - iv. Ryan Smedra met with Chief McCawley and Chief Walden to discuss having a quarterly Union meeting.
- b. Chief McCawley Report
- i. Call volume at the end of the year was 1067 which surpassed 2024 by 100 calls. 63% EMS calls and an average response time of 8 minutes, 58 seconds.
 - ii. Staffing Update – Chief McCawley stated that we are down one employee because he hurt his back and may be out a week or two. Chief McCawley spoke regarding the staffing of station 162 and that we are budgeted for the additional fourth person for the entire year. Chief McCawley would like to start the process of hiring three additional firefighters by the end of the first quarter since we have made the commitment to the community with step one of our strategic plan. The SAFER grant we have applied for regarding hiring additional employees is in the process and if we get the grant, it will push us two years ahead in our staffing plan.
 - iii. Station 162 Update – Staffing has worked great. Garage door is getting reframed for the larger medic unit which will start in April. Solutions for five total sleeping areas, additional bathroom, making the front office usable. We received the bid from Low Voltage for the same notification system that is at Station 161.
 - iv. Mr. Mathewson asked if there was any further discussion regarding agencies that we supply mutual aid. Chief McCawley stated that one agency was willing to sit down, discuss and figure out a good solution for everyone.
- c. Chief Walden Report
- i. Two grants open currently with the State of Colorado. One is the EMTS grant which funded the ambulance. Chief stated that we cannot fund an ambulance with this grant but are looking to get cardiac devices instead. Second grant is the Firefighter Safety which would go towards helmets and aged out PPE.
 - ii. Chief Walden stated there is no word yet on the SAFER grant.
 - iii. Chief Walden stated there is no word on the next round of grants but focused on all forms of grants such as microgrants.
 - iv. Chief Walden stated that with the lack of snow this season we need to gear up for year-round fire season. The shifts will be required to view the various open spaces. Chief McCawley stated that the Training Officer, Rusty Booth will take home the training truck during Red Flag weeks or high-risk weeks so he can be a second due coming back into the district to help with responses.
 - v. Chief McCawley stated that the electric vehicle foam has been used for shift training.
 - vi. Chief McCawley stated he is using AI, artificial intelligence, to take notes in meetings.
- d. Staff Report
- i. Chad Campagnola – 2025 two wildland deployments but three outstanding bills from the state and hopefully these will be paid to Larkspur Fire within the next month.
 - ii. Chief McCawley stated that Chad Campagnola got signed off to do fire officer reviews for the state of Colorado and also selected and had done his first review for CPSE for officer designations as well.
 - iii. Firefighter Mitchell Stewart who works on our website stated he revamped the home page and made it more fluid with the news updates. Mitchell put the Five-Year Plan on the the home page.
- d. Administrative Report
- i. Frances – Other than the bond being paid off, we were waiting for the December payment

- to post in January which was \$16.00 towards that bond that was deposited.
- ii. Patti – Fire Academy health physicals are currently happening

9. **EXECUTIVE SESSION**

None

10. **ADJOURNMENT**

Mr. Chambers motioned to adjourn the regular session at 7:28 pm. Mr. Moore seconded. All were in favor and the motion carried.