



# LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

## REGULAR BOARD OF DIRECTORS MEETING MINUTES

June 12, 2025

### Present

Rodger Greer, President – via Zoom  
Ed Chambers, Treasurer  
Wayne Moore, Secretary – via Zoom  
Jim Godley, Board Member  
Aaron Mathewson, Board Member  
Tim McCawley, Fire Chief  
Charles Walden, Deputy Chief

Frances Esty, LFPD Accountant - Excused  
Patti Nygaard, Admin. Manager

### 1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

a. The meeting was called to order at 6:01 pm.

### 2. **PUBLIC COMMENT (limit 3 min. pp/limit 30 min. total)**

None

### 3. **AGENDA ADDITIONS/DELETIONS**

None

### 4. **APPROVAL OF BOARD MEETING MINUTES**

a. May 29, 2025, Regular Meeting Minutes

Mr. Godley motioned to approve the May 29, 2025, regular meeting minutes and Mr. Mathewson seconded. All were in favor and the motion carried.

### 5. **FINANCIAL REPORT**

a. Mr. Chambers gave the financial report from the treasurer's report, profit and loss summary and detail report.

i. May transferred \$500,000.00 from ColoTrust General Fund to Community Banks.

ii. ColoTrust Total Funds Available = \$3,014,389.00

Restricted Funds = \$1,938,141.00

Total Income for May = \$1,270,044.00

Total Expenses for May = \$448,068.00

iii. Income Summary at 63% year to date.

iv. Exceeded budget in 32 of 81-line items.

vi. Capital Fund spent \$77,834.00 on capital leases for bunker gear and gas detectors.

Mr. Godley motioned to approve the financial report and Mr. Mathewson seconded. All were in favor and the motion carried.

### 6. **UNFINISHED BUSINESS**

a. Update Bylaws.

i. Chief McCawley stated that the bylaws should have a complete revision and not just an update so this would be a matter of procedure to make a motion for a complete revision.

- ii. Mr. Godley spoke about the other meetings taking place in the district and the main meeting that is in conflict is the Perry Park Metro District that meets on the second Thursday of the month during the same timeframe as the Larkspur Fire board meeting. Mr. Godley suggested moving Larkspur Fire Protection District board meeting to the second Wednesday of the month at 6:00 pm unless Perry Park Metro District decides to move their meeting.

Mr. Godley motioned to have a complete revision of the bylaws coordinated by the Board of Directors and staff with the goal of having the first reading at the July meeting and reread and approved at the August meeting and Mr. Mathewson seconded. All were in favor and the motion carried.

## 7. **NEW BUSINESS**

None

## 8. **REPORTS**

- a. Union Report – None
- b. Chief McCawley Report
  - i. Call volume is 414 with busiest days on Tuesdays and Wednesdays between 1:00am-3:00am.
  - ii. Chief McCawley stated that we have spent seventy-two staff hours on Renaissance Festival inspections.
  - iii. Strategic Plan – Committee hoping to have plan done by August and the public survey going out in June. Chief McCawley presented items for accreditation at the last strategic meeting. The accreditation will cost approximately \$6,000.00.
  - iv. Fire Academy Update – 100 percent pass rate on Firefighter 1 written test.
  - v. Delivery of New Ambulance – Chief McCawley and Julius Doelle went to North Carolina to inspect it. Will be going out to get lettering on it very soon and similar to what we currently have.
  - vi. Chief McCawley stated that Firefighter Tyler Quintana has accepted a conditional offer with Castle Rock Fire and will be leaving at the end of July.
  - vii. Station visits on June 30 for the Board of Directors.
  - viii. Chief McCawley stated that Kim Carlsen from the Larkspur Sentinel came to Station 161 for a visit.
  - ix. Chief McCawley stated that he needed approval for a check in the amount of \$327,919.00 for the new medic so the state can reimburse us for \$113,000.00. The amount received back from the state will go as a down payment on the lease for all three ambulance units and the three prams.
  - x. Mr. Chambers asked if there would be an open house and Chief McCawley stated that it will be after the Renaissance Festival.

Mr. Godley motioned to approve the payment for the new ambulance in the amount of \$327,919.00 and Mr. Mathewson seconded. All were in favor and the motion carried.

### c. Chief Walden Report

- i. Grants Update – State Reimbursement for the Supplemental Medicaid/Medicare Payment has been submitted.

- ii. SAFER Grant - Reimbursement for six positions which would be three firefighter and three firefighter/paramedics where the federal government reimburses for up to three years.
- iii. Fire Prevention and Safety Grant – Grant for smoke detector programs, educational materials for wild fires, and classes for citizens and this is fully funded.
- d. Administration Report
  - i. Ms. Nygaard spoke about the Special District Association Conference in September.
  - e. Staff Report – None

9. **EXECUTIVE SESSION**  
None

10. **ADJOURNMENT**

Mr. Godley motioned to adjourn the regular session at 7:09 pm. Mr. Mathewson seconded. All were in favor and the motion carried.