



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

REGULAR BOARD OF DIRECTORS MEETING MINUTES

May 9, 2024

Present

Rodger Greer, President
David Vance, Secretary
Ed Chambers, Treasurer
Cynthia Applegate, Board Member - Excused
Wayne Moore, Board Member
Tim McCawley, Fire Chief
Charles Walden, Division Chief
Frances Esty, LFPD Accountant
Patti Nygaard, Admin. Manager

1. **CALL TO ORDER/ROLL CALL**
 - The meeting was called to order at 6:23 pm.
2. **PUBLIC COMMENT (limit 3 min. pp/limit 30 min. total)**
 - None
3. **AGENDA ADDITIONS/DELETIONS**
 - None
4. **APPROVAL OF BOARD MEETING MINUTES**
 - April 11, 2024, Regular Meeting Minutes

Mr. Chambers motioned to approve the April 11, 2024, regular meeting minutes and Mr. Moore seconded. All were in favor and the motion carried.

Financial Report

- Mr. Chambers gave the financial report from the treasurer's report and profit and loss summary.
 - a. ColoTrust General Account is \$2,015,860.
 - b. Income Summary at 37%.
 - c. Expenses are at 26% and the goal is 33%, we are under budget.
 - d. Revenue from Ambulance services in the past two months has been low.
 1. EMS Coordinator, Robert Fuller spoke to this and said that there was a billing gap and should be starting to filter in.
 2. Chief McCawley stated that we have received our first reimbursement of approx. \$150,000 for the backfill for the state and should see about \$290,000 total backfill.
 3. Chief McCawley stated that we passed the Medicaid Audit and should be receiving approximately \$100,000-\$130,000 from the state.
 4. Chief McCawley stated that we are slowing down the part-time salaries.
 5. Chief McCawley spoke about the line item for the Town of Larkspur fuel.
 6. Chief McCawley spoke about expenses/repair costs are starting to come in.
 - e. Year to Date Income verse Expenses +\$562,367.

Mr. Moore motioned to approve the financial report and Mr. Vance seconded. All were in favor and the motion carried.

5. **UNFINISHED BUSINESS**

- CORE Electric Update
 - a. Mr. Moore spoke about the meeting on April 16, 2024, with CORE Electric and said it would be a work in progress and has three phases plus would need help in finding solutions and would possibly be \$1.2-1.5 million.
- Board of Directors – President’s Annual Report 2023
 - a. Mr. Greer asked if there was any feedback or comments.

6. **NEW BUSINESS**

- Board of Director Resignation of Dave Vance.
- Board of Director Vacancy.

7. **REPORTS**

- a. Union Report – Julius Doelle
 - Letter from Mr. Pelka stating Julius Doelle is new President and Ryan Smedra is the new Vice President.
 - Spray Days Preparation is happening.
- b. Chief’s Report
 - I. 1 Paramedic candidate will be starting May 20 and will reannounce a new hiring process for Paramedics.
 - II. Annual Report still need feedback from Ms. Applegate.
 - III. Discuss what capital projects the organization has and what our need is for that funding. We will need to educate the community on what we need, why we need it and whether we need to renew the bond. It will take 1 year to do everything correctly and if we need to go to the taxpayer. Mr. Moore discussed having a special meeting and Chief McCawley suggested a work study meeting.
 - IV. Capital Projects/Assets Draft – Chief Walden.
 - Exterior Lighting
 - Medic Unit
 - Self-Contained Breathing Apparatus
 - LifePak/Mounts
 - Additional Utility Task Vehicle
 - Station 162 Sprinkler System – Permit Process 1-3 months
 - Garage Door Repairs
 - V. Policy for Wildfire Deployment Reimbursement for Staff – level, rate, backfill.
 - VI. Working on the policy manual.
 - VII. Mission, Vision, Values – Keep previous mission statement.
 - VIII. Badge pinning ceremony had a very good turn out.
 - IX. Lease to Purchase – how to move forward.
 - X. Bunker Gear/Light Weight Gear – Capt. Lamb spoke and have quotes from MES and Seawestern.
 - XI. Website – New site up and running.

- XII. Ms. Esty stated that she, Ms. Nygaard, Capt. Campagnola and FF Ohlin went to the Wildland Billing class in April to get updates on the process.
- XIII. Ms. Nygaard stated she will be attending the Designated Election Official training and in June she will be attending a class for Board meeting topics.
- XIV. Ms. Esty stated that accounting items are with the Auditor and she typically comes in July.
- XV. Chief McCawley – Ambulances. The manufacturer to deliver 1 medic unit 12 months from the order date (by May 2025) plus 2 more medic units within another 12 months (May 2026).
- XVI. Jules Doelle speaks about the repairs on the ambulance, 2002 Ford ambulance and Brush 161.
- XVII. Mr. Vance says his good-bye as a board member.

8. **EXECUTIVE SESSION**

None

9. **ADJOURNMENT**

Motion to adjourn the regular session by Mr. Chambers at 7:52 pm. Mr. Moore seconded. All were in favor and the motion carried.