LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

REGULAR BOARD OF DIRECTORS MEETING MINUTES
July 8, 2026

Present

Rodger Greer, President
Ed Chambers, Treasurer
Wayne Moore, Secretary
Aaron Matthewson, Board Member
Tony Caterina, Board Member
Tim McCawley, Fire Chief - Excused
Charles Walden, Deputy Fire Chief

Frances Esty, LFPD Accountant
Patti Nygaard, Admin. Manager

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
    a. The meeting was called to order at 6:00 pm.

2. **PUBLIC COMMENT (limit 3 min. pp/limit 30 min. total)**
    a. None

3. **AGENDA ADDITIONS/DELETIONS**
    a. None

4. **APPROVAL OF BOARD MEETING MINUTES**
    a. June 10, 2026, Regular Meeting Minutes

    Mr. Moore motioned to approve the June 10, 2026, regular meeting minutes and Mr. Matthewson seconded. All were in favor and the motion carried.

5. **FINANCIAL REPORT**
    a. Mr. Chambers gave the financial report from the treasurer's report, profit and loss summary and detail report.
        i. June transferred $350,000.00 from ColoTrust General Fund to Community Banks.
        ii. Transferred $150,000.00 from the General Fund Plus+ account to the Edge Fund.
        iii. ColoTrust Total Funds Available = $2,882,383.00
            Restricted Funds = $1,174,321.00
            Reserved Funds = $278,683.00
            Total Income for June = $269,730.00
            Total Expenses for Expenses = $398,898.00
        iii. Income Summary at 65% year to date.
        iv. Expense Summary at 49% year to date.
        v. Capital Account balance is $895,638.00.
    b. Mr. Chambers commented that the June ambulance service payments went up.

    Mr. Moore motioned to approve the financial report and Mr. Mathewson seconded. All were in favor and the motion carried.

6. **UNFINISHED BUSINESS**
None

7. **NEW BUSINESS**
   a. Audit Extension.
      i. Dawn Schilling stated that she would not be able to present the audit at the July 8,2026 board meeting and will need an audit extension. With the audit extension, Dawn Schilling plans to present the audit at the August 12, 2026, board meeting.

   Mr. Moore motioned to approve the audit extension and Mr. Chambers seconded. All were in favor and the motion carried.

   b. Election Wording.
      i. Deputy Chief Walden stated this is regarding the question we want on the ballot and then we will get our law office to put together the official ballot question.
      ii. We will be having Town Hall meetings on July 10, 18 and 28 to present to the community.
      iii. Mr. Moore stated yard signs are going to get printed in support of the ballot issue.
      iv. Mr. Moore stated that the easier ballot to read was the one that passed in other jurisdictions.
      v. Mr. Greer stated that the board would like to see a draft from legal office regarding the ballot question/s.
      vi. Mr. Mathewson asked if the board would like to set up a work session regarding which ballot question or wording would be best to move forward to our law office. The board decided on July 29, 2026, at 6:00 p.m. Members from the citizens' committee will be notified.

8. **REPORTS**
   a. Union Report – Ryan Smedra, Union President
      i. 1 new member joined local 4855.
      ii. The local and citizens committee will discuss what they need to do to support the campaign.
      iii. Spray Days on July 11 at 10:00 a.m. then July 25 will have another Spray Days along with a Barbeque.
   b. Chief McCawley Report is presented by Deputy Chief Walden.
      i. 115 calls in June with 56% EMS calls and an average response time of 10 minutes, 50 seconds. Chute time of 1 minute, 6 seconds.
      ii. Deputy Chief Walden stated the acreage that we have put out in wildland fires in our district or adjacent to our district in which we have participated in multiple fires that are over 1,000 acres.
      iii. Station 162 update – we invite the board members to see the station upgrades. Fire Marshal Hahn has installed tile where needed. Very close to total completion.
      iv. Roof 161 update – Deputy Chief Walden stated that the adjuster stated looked good but needed additional information which the contractor gave additional pictures as needed.
      v. Drone update – Douglas County Sheriff's Office has a new contractor called Axion. Their intent is to place two small drones on the roof which are contained in boxes. These would be deployed for our use; police use and search and rescue use. Since this would be available for our use, this item will likely be taken off the future capital item list.

We have also spoken with our roofing contractor to install a walking mat to the drones since the drones will need to be checked once a month.

vi. Junior Fire Academy – Glen Clemons is working on this project for summer.

vii. Safety Money funding source we will have the lightening arrestors will be addressed, paint on the pad will be applied in August and one additional item.

c. Chief Walden Report

i. Grant Update – Applied for one grant worth $2.4 million dollars is for 7 full time positions with full time persons assigned to Station 164 Bald Mountain Station because our run times are highest in our eastern district. The second grant worth $72,000 is a grant repeat for a new generator at Station 162.

ii. Local citizen has had a trust contact us to arrange a donation to Larkspur Fire.

iii. Our fire-resistant demonstration garden is started in front of Station 161 and we will plant buckwheat.

d. Admin. Report - None

e. Staff Report

i. Battalion Chief Chad Campagnola spoke regarding the recent wildland deployment. Deployed to the Aspen Springs Fire with a Type 1 Engine with Battalion Chief Jarrod Lamb as Engine Boss, Chief Tim McCawley as Driver, and two of our volunteer Firefighters as firefighters. They were deployed for three days. Upcoming deployment for Brush 165, Lt. Smedra, Paramedic Leitzinger, FF Wright and one volunteer firefighter which could get picked up in state or out of state.

ii. Rusty Booth spoke regarding the Fire Academy wildland training on the Haystack Ranch. It was such good training which we could create a state offered training class.

iii. Mr. Greer asked what considerations are there to have a brush truck outside of our district. Battalion Chief Campagnola stated that we look at the seven-day outlook, staffing for all three shifts, current state of the fire district and county along with county resources and our apparatus which all those items are in alignment to support a deployment.

iv. Rusty Booth spoke regarding the Leadership of Douglas County event that Larkspur Fire hosted for their “Fire Day.”

v. Mr. Moore stated that Perry Park Metro District received their quote for the dry hydrant installation at Gateway Pond.

vi. Deputy Chief Walden stated the fireworks postponement was the direct result of Chief McCawley’s discussion and letter to Perry Park Metro District.

vii. Fire Academy Graduation is Friday, August 7 at the local church.

viii. Chief Walden asked the approval of the board to put in place policy for salaried individuals going on wildland deployments. Because of his deployment the agency will receive full reimbursement. Historically we have not had a salaried employee go to a federally funded fire. Chief Walden is asking the board for guidance whether the board has any concerns allowing that individual to collect the payments from the federal government that Larkspur Fire Protection District will receive. Chief Walden is asking for direction on how to distribute those funds, whether they should be retained as revenue as collected by the agency or whether we should forward that amount to the employee.

Mr. Moore motioned that we view this as a pass-through expense to the salaried employee and adjust policies if need be for future events and Mr. Mathewson seconded. All were in favor and the motion carried.

ix. Chief McCawley returned to the board meeting during the executive session and wanted to give an update to the board in regard to the medic units on order. The two new medic units should get delivered in September.
x. Chief Walden stated that a state Fire Officer 2 class will take place.

9. **EXECUTIVE SESSION**

Chief Walden asks to move into an Executive Session under §24-6-402(4)(f), C.R.S.: Personnel matters, identifying the person or position to be discussed. Issue regarding Deputy Chief Charles Walden's pension and any other matters pertaining to the Deputy Chief position.

Regular Board Meeting recessed at 6:52 p.m.

Chief McCawley came to the board meeting at 7:00 p.m. and went into the Executive Session.

Regular Board Meeting Reconvened at 7:30 p.m.

a. Chief Walden stated that matters out of the executive session that Chief Walden would like to ask the board to appoint two individuals to serve as point of contact for himself and Chief McCawley to discuss continuing matters related to those matters discussed in the executive session. Aaron Mathewson and Tony Caterina will be the two individuals should there be matters to discuss further in the future related to the discussions in executive session and they will be the points of contact with the board.

10. **ADJOURNMENT**

Mr. Moore motioned to adjourn the regular session at 7:36 p.m. and Mr. Mathewson second. All were in favor and the motion carried.