



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

REGULAR BOARD OF DIRECTORS MEETING MINUTES

Dec.10, 2025

Present

Rodger Greer, President
Ed Chambers, Treasurer
Wayne Moore, Secretary
Jim Godley, Board Member
Aaron Mathewson, Board Member
Tim McCawley, Fire Chief
Charles Walden, Deputy Chief

Frances Esty, LFPD Accountant
Patti Nygaard, Admin. Manager

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

a. The meeting was called to order at 6:02 pm.

2. **PUBLIC COMMENT (limit 3 min. pp/limit 30 min. total)**

None

3. **AGENDA ADDITIONS/DELETIONS**

None

4. **APPROVAL OF BOARD MEETING MINUTES**

a. Nov. 12, 2025, Regular Meeting Minutes

Mr. Moore motioned to approve the Nov. 12, 2025, regular meeting minutes and Mr. Godley seconded. All were in favor and the motion carried.

5. **FINANCIAL REPORT**

a. Mr. Chambers gave the financial report from the treasurer's report, profit and loss summary and detail report.

i. November transferred \$275,000.00 from ColoTrust General Fund to Community Banks.

ii. ColoTrust Total Funds Available = \$3,076,922.00

Restricted Funds = \$1,209,796.00

Total Income for November = \$202,942.00

Total Expenses for November = \$441,330.00

iii. Income Summary at 106% year to date = \$5,476,198.00

iv. Expense Summary at 88% year to date.

v. Bond completely paid off in December.

vi. Approved moving reserve funds from ColoTrust PLUS+ to the Edge Fund.

b. Chief McCawley stated that the financials show two different grants which are the 2021 ambulance grant refund and the other is the safety grant.

Mr. Godley motioned to approve the financial report and Mr. Moore seconded. All were in favor and the motion carried.

6. **UNFINISHED BUSINESS**

a. Fire Chief Timothy McCawley Performance Review

- i. Chief McCawley provided a comprehensive self-assessment, highlighting his achievements in various areas including certifications, staff development, and organizational goals. Chief McCawley emphasized the importance of open communication and constructive criticism, expressing a desire to improve in these areas.
- ii. The Board of Directors each gave their performance review of Chief McCawley. Chief McCawley received positive feedback on his leadership and management, communication improvements, and professional development initiatives. The discussion highlighted Chief McCawley's success in implementing policies, managing finances, and developing a career ladder, though there were concerns about staff adaptation to changes and the sustainability of compensation in the face of rising costs. They reviewed his achievements, including leading the strategic plan implementation, maintaining fiscal responsibility, and enhancing training programs.
- iii. Mr. Chambers highlighted additional items that Chief McCawley has accomplished and done for the organization. Mr. Chambers recommended a \$18,000 bonus for 2025, up from \$10,000 bonus last year, he will be getting a \$5,000 education allowance and 5 weeks of vacation.

Mr. Moore motioned to give Chief McCawley a \$18,000 bonus for 2025 and Mr. Chambers seconded. All were in favor and the motion carried.

7. **NEW BUSINESS**

a. 2026 Budget Hearing

- i. Board President, Mr. Greer opened the budget hearing.
- ii. Chief McCawley read the 2026 budget message and stated certifying at 17.812.
- iii. Ms. Esty stated that corrections were made on the abatement on the budget paperwork.
- iv. Chief McCawley stated updated estimates to closer where we are today. Estimating to carry over \$2,604,073 into 2026. \$5,089,761 in income estimated and \$5,699,550 in total expenditures budgeted which deficit spend us a little but that also puts us \$150,000 in capital projects and lets us accomplish the four-person staffing at station 162. \$2,024,284 going into 2027.
- v. Chief McCawley stated that the budget did not include the SAFER grant.
- vi. Chief McCawley stated that the Capital Projects Fund showing \$1,168,244 at year-end. 2026 put \$150,000 into fund and should have \$1,358,244 for revenue.
- vii. Chief McCawley asked the board for any positive or negative concerns.
- viii. Board members discussed the budget.
- ix. Board President, Mr. Greer asked for public comment. No public comment.
- x. Board President, Mr. Greer closed the budget hearing.

Mr. Godley motioned to approve 2026 Budget Resolution 2025-007 and Mr. Chambers seconded. All were in favor and the motion carried.

b. Ballot Workshop Dates Discussion

- i. Chief McCawley stated that we will be putting together three funding scenarios for a mill levy increase. Board members discuss election workshop, the formation of a citizens committee and discuss the next workshop meeting date which will be prior to the January 14 board meeting.

- c. HOA Meetings for the Strategic Plan Presentation
 - i. Mr. Godley is reaching out to the district HOA groups and asked to have a board member present along with the Fire Chief at each of the HOA meetings to present the strategic plan.

8. **REPORTS**

- a. Union Report – Ryan Smedra
 - i. Union election is coming up and it is uncontested with Ryan Smedra as President, Chris Henninger as Vice President and Brad Power as Secretary/Treasurer.
 - ii. Union will help and support the upcoming 2026 election.
- b. Chief McCawley Report
 - i. Call volume at 1029 which has surpassed 2024. 65% EMS calls and an average response time of 9 minutes, 13 seconds.
 - ii. Vehicle Update – Chief McCawley stated that both UTVs are in service. Chief 161 Tahoe is in service fully equipped. Engine 161 is out of service for a short amount of time. Chief stated that it is hard to find an EBT mechanic to work on our vehicles.
 - iii. Staffing Update – Chief McCawley stated that we should be fully staffed by the end of the month. Mr. Greer asked if the Paramedics are able to get rotated into other seats. Chief McCawley stated that it has been happening on a shift and it will start to happen when staffing is increased.
 - iv. Volunteer Process – Chief Walden stated that we are in the process of evaluating the lateral firefighters and possibly have ten individuals going to the Fire Academy when the evaluation is complete. Ryan Smedra commented that the recruits are held to a higher standard, the quality of candidates going through the Fire Academy are exceptional and having the recruits go through Class A burns is optimal to show fire behavior.
 - v. Mr. Mathewson asked if there are any updates regarding the electrical vehicle battery firefighting tactics. Chief McCawley stated that there will be a training this coming week with each of the shifts.
- c. Staff Report
None
- d. Administrative Report
None

9. **EXECUTIVE SESSION**

None

10. **ADJOURNMENT**

Mr. Moore motioned to adjourn the regular session at 8:21 pm. Mr. Chambers seconded. All were in favor and the motion carried.