



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

REGULAR BOARD OF DIRECTORS MEETING MINUTES

Oct. 8, 2025

Present

Rodger Greer, President
Ed Chambers, Treasurer
Wayne Moore, Secretary
Jim Godley, Board Member via Zoom
Aaron Mathewson, Board Member
Tim McCawley, Fire Chief
Charles Walden, Deputy Chief

Frances Esty, LFPD Accountant
Patti Nygaard, Admin. Manager

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

a. The meeting was called to order at 6:02 pm.

2. PUBLIC COMMENT (limit 3 min. pp/limit 30 min. total)

None

3. AGENDA ADDITIONS/DELETIONS

None

4. APPROVAL OF BOARD MEETING MINUTES

a. Sept. 10, 2025, Regular Meeting Minutes

Mr. Moore motioned to approve the Sept. 10, 2025, regular meeting minutes and Mr. Mathewson seconded. All were in favor and the motion carried.

5. FINANCIAL REPORT

a. Mr. Chambers gave the financial report from the treasurer's report, profit and loss summary and detail report.

i. September transferred \$70,000.00 from ColoTrust General Fund to Community Banks.

ii. ColoTrust Total Funds Available = \$3,476,473.00

Restricted Funds = \$1,485,622.00

Total Income for September = \$104,654.00

Total Expenses for September = \$456,191.00

iii. Income Summary at 96% year to date.

iv. Expense Summary at 73% year to date.

Mr. Moore motioned to approve the financial report and Mr. Mathewson seconded. All were in favor and the motion carried.

b. Mr. Chambers proposed that a balance sheet is created for the board meetings. Ms. Esty stated that she can produce a balance sheet in which the main items that would be shown are the bank accounts balances, and it would be the QuickBooks print out.

6. UNFINISHED BUSINESS

a. Five Year Strategic Plan Presentation

- i. Chief McCawley stated he put everything together from the strategic planning committee and plugged everything into a software program. Chief McCawley stated that nothing changed within the body of the project. Chief added pictures, introduction, Mission, Vision and Values statement, table of contents, letter from Fire Chief, maps, data points and graphics. All of these items have formed a Five-Year Strategic Plan booklet to hand out to community members and present on-line.
- ii. The Board would like to look over the final Fire-Year Strategic Plan booklet and at the next board meeting in November have final approval.

7. **NEW BUSINESS**

a. Budget Presentation

- i. Chief McCawley stated projecting \$2.837 million in carry over to 2026 based on current spending.
- ii. Revenues will be focused on staff receiving cost of living adjustment of 3% and step increases and finishing out current plans of promotions. The projected national cost of living is 5%.
- iii. Mr. Chambers asked if all staffing needs had been hired and Chief McCawley stated that the 3 individuals for 2026 are not budgeted for which could potentially be funded by a grant.
- iv. Wages show 3.3% which includes the 3% cost of living, step increases and promotions.
- v. Net position shows a negative \$210,000.
- vi. We did take money out of the budget for maintenance because we will have new medic units and administrative vehicles.
- vii. Chief stated the budget went up slightly in overtime.
- viii. Command salaries went up slightly. Chief Walden's grant salary is going away for 2026. He is transitioning to become full-time in 2026.
- ix. Benefits increased by 18% with Public Safety Health Care Group but since we have been with them, the increases have been in the single digits.
- x. Training has added a category towards education of \$10,000.
- xi. Budgeted \$30,000 for garage doors at Station 162 for larger sized vehicles.
- xii. Station 164, we went down to the minimum.
- xiii. Total expenses are at 5.2% which is our \$210,000 deficit.
- xiv. Mr. Chambers stated that an area of concern is interest income, and he thinks that interest rates will be going down substantially.

b. Special District Association Conference Highlights

- i. Mr. Chambers stated that he spoke with individuals at ColoTrust regarding different types of investments such as the Edge account verses the Plus Plus account. Chief McCawley stated that we could put our 3% contingent money required of Tabor, which is \$124,000 into the Edge account. Will do more research on these investments.
- ii. Mr. Moore stated that he attended cyber security workshops and changing domain from .com and .org to a .gov and how to protect ourselves into the future. Chief McCawley stated that Streamline has been contracted with the state so if we wanted to go with a co.gov then we would need to go with Streamline since they are the domain provider.
- iii. Mr. Chambers spoke about artificial intelligence and digitizing knowledge.

- iv. Mr. Chambers and Mr. Moore spoke regarding a company at the conference that could help with the analysis and messaging process for the election next year.
 - v. Mr. Greer spoke regarding the Cortez Fire presentation regarding election strategies and the timeline that needs to be focused on.
 - vi. Mr. Moore stated that we need to decide on how much we need, the optimal way to achieve this and lay out the strategies of putting this on the ballot plus targeting citizens groups to move this forward.
 - vii. Mr. Godley stated that the goal of taking care of and retaining people is important plus prioritizing capital projects also good communication with the community.
- c. Fire Marshal Fee Schedule
- i. Fire Marshal Jeff Hahn spoke regarding the pricing adjacent departments charge for inspections, plan reviews, permits, etc. and then based off what other departments are charging, Jeff then priced Larkspur Fire Protection District around those fee schedules.

8. **REPORTS**

- a. Union Report – Ryan Smedra
 - i. Four members have joined the Union.
 - ii. Haunted house project is underway at Larkspur Elementary School.
- b. Chief McCawley Report
 - i. Call volume at 862 which is 100 calls short from 2024.
 - ii. Station garage door openers need to be replaced and brought up to code. Martin Garage Doors estimate costs \$15,500. Station 162 garage door openers will get replaced next year. The Board has given the okay.
 - iii. Chief McCawley, Chief Walden and Fire Marshal Hahn had a meeting with Perry Park Water and Sanitation regarding water supply, hydrant maintenance, reviewed ISO requirements, and working to rebuild the partnership and taking care of citizens. Chief McCawley is concerned that Perry Park Water is going to liquid and gas chlorine for water treatment. We will need to change our hazmat plan.
 - iv. Chief McCawley has met with the Town of Larkspur regarding the land acquisition. They have replotted and we currently asked 2.17 acres but would like 3 acres.
 - v. Chief McCawley stated that we are going to decline the EV grant because it is not a feasible project.
 - vi. Staffing Update – we have hired three firefighters, Mitchell Stewart, Mitch Gorman and Brad Power. Jacob Wright will be starting light duty in two weeks.
- c. Administration Report
 - i. Ms. Nygaard stated that the staff is in the second phase of the health physicals which involves the stress test.
- d. Staff Report
 - i. Wildland Report – Battalion Chief Chad Campagnola stated that no report on Wildland payment. Chief McCawley stated that Battalion Chief Campagnola has been submitted for his Chief Fire Officer.

9. **EXECUTIVE SESSION**

None

10. **ADJOURNMENT**

Mr. Moore motioned to adjourn the regular session at 8:39 pm. Mr. Chambers seconded. All were in favor and the motion carried.