



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

REGULAR BOARD OF DIRECTORS MEETING MINUTES

August 12, 2026

Present

Rodger Greer, President
Ed Chambers, Treasurer
Wayne Moore, Secretary
Aaron Matthewson, Board Member-Excused
Tony Caterina, Board Member
Tim McCawley, Fire Chief
Charles Walden, Deputy Fire Chief

Frances Esty, LFPD Accountant
Patti Nygaard, Admin. Manager

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

- a. The meeting was called to order at 6:06 pm.

2. PUBLIC COMMENT (limit 3 min. pp/limit 30 min. total)

- a. None

3. AGENDA ADDITIONS/DELETIONS

- a. Chief McCawley stated for the record based on the agenda for the meeting, that everyone on the board of directors is a tax paying citizen of the district and there is no conflict of interest, however, the board is voting on a ballot issue that will potentially be on the ballot.
- b. Chief McCawley stated he has an addition to old business. We have a resolution amendment for the lease to purchase on the brush trucks from the leasing company.

4. APPROVAL OF BOARD MEETING MINUTES

- a. July 8, 2026, Regular Meeting Minutes

Mr. Moore motioned to approve the July 8, 2026, regular meeting minutes and Mr. Chambers seconded. All were in favor and the motion carried.

5. FINANCIAL REPORT

- a. Mr. Chambers gave the financial report from the treasurer's report, profit and loss summary and detail report.
 - i. July transferred \$400,000.00 from ColoTrust General Fund to Community Banks.
 - ii. ColoTrust Total Funds Available = \$3,401,022.00
 - Restricted Funds = \$1,161,167.00
 - Reserved Funds = \$279,597.00
 - Total Income for July = \$1,126,581.00
 - Total Expenses for July = \$501,097.00
 - iii. Income Summary at 87% year to date.
 - iv. Expense Summary at 58% year to date.
 - v. Capital Account balance is \$881,570.00.
- b. Mr. Moore commented that ambulance service payments are up significantly.
- c. Chief McCawley spoke regarding the new credit card payment system called Kurv.
- d. Chief McCawley stated that Lieutenant Rusty Booth has significant income from hosting training classes.

Mr. Moore motioned to approve the financial report and Mr. Caterina seconded. All were in favor and the motion carried.

6. UNFINISHED BUSINESS

- a. Chief McCawley asked for a motion to amend the resolution for the lease to purchase on the brush trucks to have the final draw for disbursement.

Mr. Chambers motioned to accept the reimbursement resolution as the amendment to the contract for our lease purchase for our brush trucks and Mr. Moore seconded. All were in favor and the motion carried.

- b. Resolution 2026-009 Amended Resolution Calling for a November 3, 2026, Special Election and (1) Authorizing a Ballot Question on a Mill Levy Increase; (2) Authorizing the District to Incur Indebtedness; and (3) Appointing a Designated Election Official. Lieutenant Rusty Booth read out loud Ballot Issue A, Mill Levy Question and Ballot Issue B, Debt Question.
- c. Chief McCawley encouraged Board President, Rodger Greer to open a public hearing to ask for any additional comments from the public before voting on Resolution 2026-009.
- d. Board President, Rodger Greer stated we are entering into a public hearing process and if anybody would like to make comments based on the resolution of us calling for an election to raise taxes, they can support or deny. There are no public comments. Board President, Rodger Greer closes public hearing and back into the regular board session.
- e. Chief McCawley recommends to the board of directors that a motion on Resolution 2026-009, a second and vote to put the election questions on the ballot.

Mr. Moore motioned to approve Resolution 2026-009 Amended Resolution Calling for a November 3, 2026, Special Election and (1) Authorizing a Ballot Question on a Mill Levy Increase; (2) Authorizing the District to Incur Indebtedness; and (3) Appointing a Designated Election Official and Mr. Chambers seconded. All were in favor and the motion carried.

7. NEW BUSINESS

- a. Audit Report by Dawn Schilling.
 - i. Dawn Schilling sent an e-mail last week to Chief McCawley, Patti Nygaard and Frances Esty stating that she would not be able to present the audit at the August 12, 2026, board meeting and will present at the September 9, 2026, board meeting.
 - ii. Chief McCawley spoke regarding our current auditor, Dawn Schilling. Chief stated we are a smaller district and possibly not high on her priority to complete the audit before the July deadline, we do have history with Dawn, she does a great job, gives us historical data in the audit and makes suggestions/recommendations. Currently we pay \$10,000 for the audit. We are in the legal grace period for the audit extension. Chief McCawley asked Larkspur Fire accountant Frances Esty to reach out to other CPA firms that handle like sized district audits. CPA firms such as Adams Group and others range in price from \$15,000-\$17,000 with a possible 5% increase for next year. The Board, Chief McCawley and Frances Esty discussed why the audit always gets extended and possible solutions to have the audit completed in July.

8. REPORTS

- a. Union Report – Ryan Smedra, Union President
 - i. 1 new member joined local 4855 and the union is at 94% membership.
 - ii. Citizens committee has now become an Issues committee dedicated to the ballot measures. The Union is working alongside the citizens.
 - iii. The Union received from the state IAFF \$3,000 to match the Union's \$3,000 for a total of \$6,000 for election campaigning.
- b. Chief McCawley Report
 - i. 720 calls so far and could hit 1200 calls by the end of the year.
 - ii. Mr. Chambers asked if the number of calls for the Renaissance Fair was higher or the same. Chief McCawley stated that the number of calls went down. Jim Paradise, owner of Colorado Renaissance Fair, was very happy with how things went this year. Larkspur Fire did charge the Renaissance Fair to send three career staff to do the inspections during the first two weekends the fair opened.
 - iii. Mr. Moore asked if there is a potential for conflict of interest for Jeff Hahn being Larkspur Fire's Fire Marshal and also the Renaissance Fair's EMS coordinator. Chief McCawley stated he spoke with Jeff Hahn regarding these dual roles and stated that when he is acting as the Renaissance Fair EMS coordinator, Jeff will not discuss anything regarding the Fire Marshal duties. If Jim Paradise needs something answered regarding Fire Marshal items, Jim will contact Chief McCawley.
 - iv. Station 162 Sprinkler Update – Chief McCawley stated he thought that the Station 162 sprinkler project had been completed and apologized because Larkspur Fire received a \$20,000.00 bill which is the final payment to get us to what the contractor's original bid was. The contractor stated it was normal to hold the final invoice back until first sprinkler inspection was completed to see if there were any issues and then the contractor would fix it for free. Chief McCawley is going to talk to him stating that our warranty does not start until final payment. We will need to reallocate the funds out of the capital funds to cover this final payment. The contractor sent this final bill on August 2, 2026, and the original project was bid to us November 15, 2023. The project was completed July 2025.
 - v. Station 161 Roof Update – Chief McCawley stated that we are working on doing a \$33,000.00 claim on the shingle portion of the Station 161 roof. We did a roof claim in 2019 and received a project worth \$300,000.00 with partial being paid by the insurance company. We did not do everything we should have done to this roof. Chief McCawley assumes that we probably did the cheapest repair on the roof and placed the rest of the monies in the general fund. Chief McCawley stated that we paid \$112,000.00 for the roof repair and the remaining went into the general fund minus ten percent for the deductible. Chief McCawley stated he would like to get the shingled roof fixed which we will have a claim coming through that we will have to pay ten percent to get started. At some point we will need to replace the metal section of the roof over the bays for a minor leak and the flat roof over the administrative offices. The cost will be \$150,000-\$200,000.
 - vi. Academy Update – Lieutenant Rusty Booth stated that all but one person is fully firefighter certified. All Larkspur volunteers are certified. We had a 96.8% pass rate on Hazardous Materials. Our average score on Hazardous Materials Operations was over 80% and Hazardous Materials Awareness was over 80%. Three agencies have reached out inquiring about our Fire Academy and asked if we would entertain putting their recruits in our academy and building a regional academy.

- vii. Mr. Chambers asked if the academy has taken away from the training of our own firefighters. Lieutenant Booth stated that all normal shift trainings and opportunities for our firefighters took place. We have offered four state classes this year so far on top of CPR and other classes. We have made \$12,000.00 of income at the cost of hosting these classes which is \$3,500.00 with a difference of \$7,500.00 in profit. What it normally costs for one student for the officer class is \$1,800.00 for us to send. We sent 8 people to our in-house hosted class for \$200 per person which we didn't have to pay since we hosted it. We also sent 8 of our people to our in-house hosted instructor class which usually costs \$800.00 and it costs us \$125.00. We brought in an outside instructor that taught three MCI classes. We have an active shooter class taking place with Castle Rock. We have an incident safety officer that will be putting on a class at the end of the year. We have doubled the shift training hours in fire and EMS this year. Upcoming fire academy, we are looking at having no more than twenty-five students in a fire academy and each outside fire department involved will have a commitment of a certain number of hours for an appointed cadre member. This will help combat the overtime hours for our instructors. Lieutenant Booth is looking to reinvest the profit back into the training program.
- viii. Chief McCawley spoke regarding the relationship between Larkspur Fire and Jackson 105. Chief McCawley stated that we helped Jackson 105 to get their ambulance up and running in order for Jackson 105 to respond to calls in their District. Jackson 105 immediately deployed that ambulance to the Elk wildland fire to make money. Larkspur Fire is making money on that deployment since one of Larkspur's paramedics went on that deployment to be on that ambulance in which we will get backfill for that deployment and our medic will get experience. Whatever medications are used on the ambulance, we will get reimbursed. Jackson 105's monitor did not work so we allowed them to rent our reserve monitor for \$25.00 per day. Also, on the day they were getting ready to leave, Jackson 105 stated that our paramedic needed narcotics which costs \$15.00 per day and whatever drugs are used while the paramedic is deployed will need to be reimbursed by Jackson 105. Chief McCawley and the Fire Chief of Castle Rock will be drafting a letter and approach the Jackson 105 board stating that Jackson 105 does have an ambulance that is in service and Larkspur Fire and Castle Rock Fire expect it to run calls to serve the Jackson 105 citizens, so Larkspur Fire is not expected to run our ambulance to serve Jackson 105 citizens all the time. If they choose to continue to use us, we could bill their department on top of what we bill insurance companies for a response and generate an Intergovernmental Agreement.
- ix. Chief McCawley spoke regarding donations. We received a \$10,000.00 donation and we are pursuing a CREATE grant in which we could get a match grant and send two people to go to paramedic school. We also received a donation check for \$2,500.00 based on a wildland incident that could have affected this citizen's property. This donation money will go into wildland program. We will also be receiving a donation check for \$6,000.00. We ran a call on this individual in the backcountry and he broke his femur. We are thinking we may put this money into the wildland UTV.
- x. Chief McCawley stated we are waiting on the final Mill Levy certification.
- xi. Chief McCawley stated that when he gets back from NFA, he will get started on the budget.
- xii. Mr. Moore stated he will be working on the September and October Sentinel articles. He was going to look into what can be said about the ballot measures and what the parameters are to support factual information.

- xiii. Mr. Chambers asked about the status of the roof drones. Chief McCawley stated the drones are arriving at Douglas County Sheriff's office next week.
- xiv. Chief McCawley spoke regarding the Firewise Committee and the dry hydrant in the pond. The project cost \$200,000.00 and what it will take to get everything implemented.
- xv. Chief Mcawley stated that that Larkspur Fire is doing an appreciation and barbeque for 5TA on Sept. 23, 2026, at 11:00am.
- c. Chief Walden Report
 - i. Grant Update – We have not had any updates with the federal grants and the CREATE grant is a possible pursuit for us. Status of the SAFER grant is that it has been submitted.
- d. Admin. Report - None
- e. Staff Report - None

9. EXECUTIVE SESSION

None

10. ADJOURNMENT

Mr. Moore motioned to adjourn the regular session at 8:10 p.m. and Mr. Chambers second. All were in favor and the motion carried.