



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

REGULAR BOARD OF DIRECTORS MEETING MINUTES

December 14, 2023

Present

Rodger Greer, President
David Vance, Secretary
Ed Chambers, Treasurer
Cynthia Applegate, Board Member (virtually)
Wayne Moore, Board Member
Tim McCawley, Fire Chief
Charles Walden, Division Chief
Frances Esty, LFPD Accountant
Patti Nygaard, Admin. Manager

1. **MEETING CALL TO ORDER**

The meeting was called to order at 6:01pm.

2. **PUBLIC COMMENT**

None

3. **CONSENT AGENDA**

Nov. 9, 2023, Regular Meeting Minutes
Nov. 22, 2023, Special Meeting Minutes

Mr. Vance motioned to approve the Nov. 9, 2023, regular meeting minutes and the Nov. 22, 2023, special meeting minutes. Mr. Moore seconded. All were in favor and the motion carried.

Financial Report

An amended 2023 budget was included in the November 2023 Profit/Loss Summary. The total year-to-date income was \$4,180,785 which is 99% of the amended budget. Goal is 93%. Expenses totaled \$3,880,795, which is 86% of the amended budget. There was a discussion of Projects that have been completed but invoices have not yet been received. When paid, they will be included in the 2023 expenses.

Mr. Vance motioned to approve the treasurer's report. Mr. Moore seconded. All were in favor and the motion carried.

4. **BOARD DISCUSSION/ACTION ITEMS**

- a. Mr. Greer discusses a bonus of \$5,000.00 for Interim Chief, Charles Walden.

Mr. Moore motioned to approve the bonus of \$5,000.00 for Charles Walden in recognition of duties over and beyond. Mr. Chambers seconded. All were in favor and the motion carried.

- b. Resolution 2023-006 Budget Amendment

Mr. Moore motioned to approve Resolution 2023-006, Budget Amendment. Mr. Chambers seconded. All were in favor and the motion carried.

- c. Resolution 2023-007 Bank Signature Addition for Chief Tim McCawley

Mr. Vance motioned to adopt Resolution 2023-007. Mr. Moore seconded. All were in favor and the motion carried.

- d. Mr. Greer discussed moving the January 2024 board meeting date to an earlier date for the 2024 budget hearing and then submitting it by the deadline. Board meeting for January is Jan. 8, 2024, at 6:00pm.
- e. Mr. Greer discussed information received from the Colorado Board of Equalization. Mr. Greer will be speaking and representing Douglas County on Dec. 18.

5. CHIEF REPORT

- a. Union Report – Julius Doelle
 - Election for Secretary/Treasurer
 - Adopting a family for Christmas
- b. SCBA Presentation to Board of Directors at the end of the meeting
- c. Temporary EMS Coordinator is Paramedic Robert Fuller
 - EMS billing is caught up
 - EMS protocols – working with Dr. Eby to make changes
 - AEDs have arrived and have been placed
 - Life Pak 15 should arrive after Jan. 1st
- d. Facebook public outreach
- e. Revised estimate for Station 164 repairs - \$26,500 to replace siding (hardy board) on entire building
 - Adding into next year's budget – French drain
- f. ATV arrived
 - Ordered an EMS skid unit
 - Possibly looking at a suppression unit for red flag days
 - Ordered a lighting package
- g. Painting committee meeting with contractor for interior painting for station 161 & 162
- h. Narcan has been placed on command vehicles
- i. Union members did a great job adopting a family for Christmas
- j. Ride Along candidate for paramedic will be doing his physical and psychological exam and a conditional job offer
- k. Medic committee met concerning the ambulances that are scheduled to arrive in 2026 – added safety features
 - l. 2 new command vehicles in Texas – waiting on the price
- m. Tenders – looking at stock units, ready in May, \$450,000, it would replace 164 yellow tender
- n. Type 6 brush truck – Dodge, 10,000 miles on it, currently located in Nevada, \$225,000
- o. Annual Report – for the future
- p. Wildland billing – Chad is getting items caught up
- q. Rebranding – give the crews a voice
 - Swearing in
 - Design badge

- Design t-shirts for mental health awareness/breast cancer awareness
 - Polos for the Board of Directors
 - Mascot for the department
 - Logo discussion
 - Strategic Plan – Mission, Vision, Values
 - Fit Test Machine – need training on the machine
 - Recognition of staff & also recognition of community members
- r. Status of Station 162 sprinkler system – start when a line can be dug and ground is not frozen.
- s. Roof leaks at station 162 have been repaired
- t. Stop the Bleed kits donated to Larkspur Elementary by money from Perry Park Country Club – training given to school participants for these kits
- u. Asked training office to coordinate training for active threat scenarios
- v. Body armor is on the trucks
- w. Station 164 exterior painting should get accomplished if the weather holds
- x. Exterior lighting – Chief McCawley and Julius Doelle are looking at Jellyfish lighting
- y. Security system quotes for Station 164 – exterior and interior – Tyler Quintana
- z. Look into a call box at Station 164

6. **PUBLIC COMMENT**

None

7. **EXECUTIVE SESSION**

None

8. **ADJOURNMENT**

Motion to adjourn the regular session by Mr. Vance at 7:18 pm. Mr. Moore seconded. All were in favor and the motion carried.