



# LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

Business Phone (303) 681-3284 Fax: (303) 531-7373

*REGULAR BOARD OF DIRECTORS MEETING*

September 13, 2022

Station 161

MEETING MINUTES

**Present:**

Rodger Greer, President

David Vance, Secretary

Ed Chambers, Treasurer

Cynthia Applegate, Board Member

Wayne More, Board Member

Stuart Mills, Chief

Frances Esty, LFPD Accountant

Jodi Warner, Admin Assistant

**I. MEETING CALL TO ORDER**

The meeting was called to order at 16:03 hours.

**II. PUBLIC COMMENT/RECOGNITION**

None

**III. PUBLIC HEARING/RESOLUTION 2022-002  
2021 AUDIT – DAWN SCHILLING**

Mr. Vance motioned to approve resolution 2022-002, amending the 2021 budget; Mr. Chambers seconded. All were in favor and the motion carried.

The group reviewed the drafted 2021 audit.

Mr. Moore motioned to approve the 2021 audit, as presented; Mr. Chambers seconded. All were in favor and the motion carried.

**IV. CONSENT AGENDA**

August 11, 2022, Meeting Minutes

Financial Report

A. Mr. Vance motioned to approve the August 11, 2022, Regular Meeting minutes, as presented; Mrs. Applegate seconded. All were in favor and the motion carried.

B. The group discussed a few individual items on the treasurer's report; expenses are currently at 59% of 67% goal. Mr. Moore motioned to approve the treasurer's report; Mr. Vance seconded. All were in favor and the motion carried.

**V. BOARD DISCUSSION/ACTION ITEMS**

A. The Board discusses the chief hiring process. The process will begin with looking at internal candidates. After the October Board meeting the Board will request letters of interest from internal candidates, with a deadline of completion before the November Board meeting.

B. The Board approved from Chief Mills to negotiate the sell of Tender 165.

C. Fire Marshal Johnson stated he will begin commercial inspections next week. He has been working on investigations for two recent fires, the Perry Park Mitigation Project, the Douglas County shaded fuel break project, and the idrill teaching station. Mr. Moore requested for 10 fire inspections to be completed before the next Board meeting.

**VI.**

**CHIEF'S REPORT**

Stair Chairs have been ordered; they were on backorder. One has arrived and two will be delivered by the end of the month.

There has been a delay in filling the vacant career paramedic position. The selected candidate will be on board soon.

The landscaping project has been completed.

There is a new property owner for the cell tower location, Chief Mills will work on contacting them.

The Budget Workshop was scheduled for October 18 at 2pm.

**VII.**

**PUBLIC COMMENT (3 min limit pp)**

None

**VIII.**

**EXECUTIVE SESSION**

None

**IX.**

**ADJOURNMENT**

Mr. Vance motioned to adjourn the meeting at 18:09; Mr. Chambers seconded. All were in favor and the motion carried.