



# LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

Business Phone (303) 681-3284 Fax: (303) 531-7373

*REGULAR BOARD OF DIRECTORS MEETING*

October 12, 2023

Station 161

## MEETING MINUTES

### Present:

Rodger Greer, President

David Vance, Secretary

Ed Chambers, Treasurer

Cynthia Applegate, Board Member

Wayne Moore, Board Member

Charles Walden, Interim Fire Chief

Frances Esty, LFPD Accountant

Patti Nygaard, Administrative Manager

### I. MEETING CALL TO ORDER

The meeting was called to order at 18:02 hours.

### II. PUBLIC COMMENT/RECOGNITION

Mr. Fuller thanks the Board of Directors for addressing LFPD survey.

### III. CONSENT AGENDA

September 14, 2023, Meeting Minutes

- A. Mrs. Applegate motioned to approve the September 14, 2023, Regular Meeting minutes with corrections to 4E Overtime Policy to be effective October 1, 2023, pending any legal advisement and correction to Julius Doelle title of Firefighter; Mr. Chambers seconded. All were in favor and the motion carried.

Financial Report

- A. Financial Report by Mr. Chambers – Mr. Chambers asks for clarification on “Grant EMS Medicare” and Chief Walden advises. At 101% of budget year to date, expenses are at 72% of budget year to date. Mr. Moore motioned to approve the treasurer’s report; Mrs. Applegate seconded. All were in favor and the motion carried.

### IV. BOARD DISCUSSION/ACTION ITEMS

- A. Mr. Greer acknowledges the presentation of the proposed 2024 budget.
- B. Mr. Greer states moving forward in Chief hiring process with executive session.
- C. Special Board Meeting on Oct. 17, 2023, time TBD to discuss Proposition HH.

### V. CHIEF’S REPORT

- Telecommunications meeting with Douglas County Sheriff’s office regarding area in Perry Park – Chief Walden and Capt. Campagnola
- Station 164 painting project – needs revised estimate because of additional damage on west side due to rotten wood, approximately \$12,000.
- Concrete pad – have not received the estimates yet but will need to add to estimate to include sinking floor area.
- Replacement of diesel tank to a diesel/gas tank – getting estimates.
- Revise how we rent out the training room.
- Revision of Overtime Policy (item 4E from last board meeting) – operational employees would not be penalized for taking leave therefore losing their 12 (twelve) hours of shift overtime. Chief Walden spoke with legal, and they are drafting the new policy. Chief

Walden request the board to implement this new policy and that it goes into effect retroactively as of October 1, 2023. There are no objections from the Board of Directors.

**VI. PUBLIC COMMENT (3 min limit pp)**

Union Report – Ryan Smedra

- No haunted house but will participate at Larkspur Elementary Fall Festival by handing out candy.
- Plaque for Chief Stuart Mills from the union
- Gift cards for appreciation banquet raffle
- Two new members, total of 12 (twelve) to date

**QUESTIONS/STATEMENTS FROM THE BOARD**

- Mr. Moore asks if the Union would consider pitching in funds to help in the LVFA spaghetti dinner raffle prize of providing dinner with the firemen at the fire station.

Motion to adjourn the regular session by Mr. Chambers at 18:45 hours and go to an Executive session, under §24-6-402 (g). All were in favor and the motion carried.

**VII. EXECUTIVE SESSION**

The Board entered an Executive session, under §24-6-402 (g), at 18:46 hours. Chief hiring discussion items.

Motion to adjourn Executive session by Mrs. Applegate at 19:39 hours. All were in favor and the motion carried.

The Board entered regular session at 19:40 hours.

**VIII. ADJOURNMENT**

Motion to adjourn the regular session by Mrs. Applegate at 19:45 hours. Mr. Chambers seconded. All were in favor and the motion carried.