



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

November 9, 2023

Station 161

MEETING MINUTES

Present:

Rodger Greer, President

David Vance, Secretary

Ed Chambers, Treasurer

Cynthia Applegate, Board Member

Wayne Moore, Board Member (virtually)

Charles Walden, Interim Fire Chief

Frances Esty, LFPD Accountant

Patti Nygaard, Administrative Manager

I. MEETING CALL TO ORDER

The meeting was called to order at 18:18 hours after the Pension Board Meeting.

II. PUBLIC COMMENT/RECOGNITION

None

III. CONSENT AGENDA

Mr. Greer states needed to post a fourteen-day posting of Chief hiring decision and to approve the Chief contract. Special meeting from date of posting for official Chief hiring decision and Chief contract approval.

October 12, 2023, Regular Meeting Minutes

- A. Mrs. Applegate motioned to approve the October 12, 2023, Regular Meeting minutes, Mr. Chambers seconded. All were in favor and the motion carried.

October 17, 2023, Special Meeting Minutes

- A. Mr. Vance motioned to approve the October 17, 2023, Special Meeting minutes, Mr. Chamber seconded. All were in favor and the motion carried.

October 26, 2023, Special Meeting Minutes

- A. Mrs. Applegate motioned to approve the October 26, 2023, Special Meeting minutes, Mr. Vance seconded. All were in favor and the motion carried.

Financial Report

- A. Financial Report by Mr. Chambers – At 103% of budget year to date, expenses are at 82% of budget year to date. Mr. Vance motioned to approve the treasurer's report; Mrs. Applegate seconded. All were in favor and the motion carried.

IV. BOARD DISCUSSION/ACTION ITEMS

- A. Mr. Greer states cannot move forward on action items since need to follow posting procedures for Chief contract approval and Chief hiring decision. Discussion tabled to Special Meeting, date/time TBD.

V. CHIEF'S REPORT

- Union Report – Mike Pelka, Union President
 - Larkspur Elementary – Trunk-o-Treat went great.

- Not sponsoring a lighted tree in the park but sponsoring a family for Christmas.
- Bonus checks were an overwhelming success and “thank you.”
- Help decorate the outside of the station a little bit.
- Medic – Turbo is bad, \$9,800 to get fixed.
- Implementing a new fee schedule for event permits per the Fire Marshal.
- Fire Academy graduation tomorrow, Nov. 10 at 9:00 a.m.
- Paramedic hiring panel on Saturday, Nov. 11
- Working with a previous paramedic candidate to improve and apply in the future.
- Still pursuing State Forest recovery
- Fiscal 2023 Budget
 - Fixed wall/ceiling leak at Station 162 workout room
 - Identified ceiling leak in Station 161 bay
 - Exterior paint colors for Station 162
 - Interior painting approved for Station 161
 - Station 164 – need exterior wall repaired before exterior painting
 - Station 162 – still needing estimates for sprinkler hook up
 - Cistern on Lake Gulch Road – discontinue and go to the unfenced area for new cistern
 - Looked at 2023 budget items and determined line items to be adjusted
- Amended line items in proposed Fiscal 2024 Budget to pull into 2023 Budget
 - No election expenses
 - No command vehicle purchased in 2023 (capital purchase)
 - Refurbished Life Pak
 - AEDs on wildland trucks and command vehicles
 - UTV/ATV purchase – working with West Metro Fire
 - Trailer purchase to pull UTV/ATV
- Look at event/party in December at Station 161 – staff and Union in the planning
- Salary modification – reduced salaries for Deputy Chief and Fire Chief
- Budget Capital items are being individually noted
- Chief Walden stated to go forward with eliminating the Firefighter of the Year award
- MOU reviewing – Mutual Aid Agreement with Jackson 105 for purposes of Fire Investigation

VI.

PUBLIC COMMENT (3 min limit pp)

None

QUESTIONS/STATEMENTS FROM THE BOARD

- Mr. Greer asked about Proposition HH did not passing, will it affect us as a fire department? Chief Walden said he believed it would not affect us significantly (reduction in income tax, slight reduction in property evaluations and making it more friendly for persons that are retired to have a one-time exception).
- Mr. Greer asked about putting together a bonus package for the December meeting for individuals. Chief Walden said he has already taken care of this and there is only one remaining individual.
- Mr. Chambers asked if there were any comments on incidents happening in our district. Chief Walden commented on the most recent calls.
- Mr. Greer asked about the retention panel information and Chief Walden asked FF Mike Pelka to speak.
 - New Wage Scale with Low/Mid/High Performers – Criteria
 - Incentives program
 - Pay differentials
 - Each step grade separated by years of service – 5.2% increase between each one
 - Performance level (ABC) – 4% difference
 - Probationary levels – for Paramedics and EMTs

- Coordinator positions – Wildland, Facilities, Apparatus & Equipment, EMS, Community Outreach, Health & Wellness

VII. EXECUTIVE SESSION

VIII. ADJOURNMENT

Motion to adjourn by Mrs. Applegate at 19:56 hours. Mr. Chambers seconded. All were in favor and the motion carried.