



# LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118

Business Phone (303) 681-3284 Fax: (303) 531-7373

*REGULAR BOARD OF DIRECTORS MEETING*

April 13, 2023

Station 161

## MEETING MINUTES

### Present:

Rodger Greer, President

David Vance, Secretary

Ed Chambers, Treasurer

Cynthia Applegate, Board Member (virtual)

Wayne Moore, Board Member

Stuart Mills, Chief

Frances Esty, LFPD Accountant

Jodi Warner, Admin Assistant

### I. MEETING CALL TO ORDER

The meeting was called to order at 18:03 hours.

### II. PUBLIC COMMENT/RECOGNITION

None

### III. CONSENT AGENDA

March 9, 2023, Meeting Minutes

Financial Report

- A. Mr. Chambers motioned to approve the March 9, 2023, Regular Meeting minutes, as presented; Mr. Moore seconded. All were in favor and the motion carried.
- B. The group discussed a few individual items on the treasurer's report; expenses are currently at 21% of 25% goal. Mr. Vance motioned to approve the treasurer's report; Mr. Moore seconded. All were in favor and the motion carried.

### IV. BOARD DISCUSSION/ACTION ITEMS

- A. The board discussed a survey to pinpoint potential areas of improvement in the area of employee retention. Mr. Greer will work on getting a survey sent out to LFPD staff. There will be a panel to review the survey results.

### V. CHIEF'S REPORT

A LFPD volunteer has been hired for the vacant ½ time PT FF/EMT position. There are currently 3 full time employees and 2 part time employees in the hiring process with other agencies. Notices to hire full time and part time employees have been posted.

Two grant award letters have been received. One for the Firefighter Safety & Disease Prevention Grant through the CDFPC in the amount of \$10,039.65. It will be used for SCBA's. The second, is for a grant through the Regional Air Quality Council. The \$4,107 award will be used to purchase battery powered mowers, blowers, trimmers, and chainsaws. A SAFER grant for 3 FTE's has been submitted. The third progress report for the EMTS ambulance grant was submitted on March 31st. There still is no solid time estimate on when the ambulance will be completed, however, we did switch the chassis from a Dodge 4500 diesel to a Ford F-450. According to Wheeled Coach, Ford can manufacture truck chassis faster than Dodge.

Mr. Moore motioned to allow station 162 open with BLS when ALS is not available; Mr. Chambers seconded. All were in favor and the motion carried.

**VI. PUBLIC COMMENT (3 min limit pp)**

FF/Paramedic Josh Smith stated that he appreciates the Board looking into employee retention and considering increasing pay.

Mr. Greer thanked Calvin Brown and Brian Johnson for applying for the chief position.

**VII. EXECUTIVE SESSION**

The Board entered executive session, under §24-6-402 (g), at 18:39 hours. No decisions made under executive session.

Executive session adjourned at 20:04

The Board entered regular session at 20:04

Mr. Moore motioned to enter into discussions with Gov HR in regard to recruiting services; Mr. Vance seconded. All were in favor and the motion carried.

Mr. Chambers motioned to allow internal candidates to apply in the hiring process with Gov HR; Mr. Vance seconded. All were in favor and the motion carried.

**VIII. ADJOURNMENT**

Mr. Chambers motioned to adjourn the meeting at 20:06; Mr. Vance seconded. All were in favor and the motion carried.