



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118
Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

November 12, 2009

Station 161

**9414 S. Spruce Mountain Road
Larkspur, CO 80118**

MEETING MINUTES

Present: Darol Yarman, President
James Burke, Treasurer
Scott Simms, Secretary
Mike Andersen, Board Member
Larry Sutton, Board Member
Jamey Bumgarner, Fire Chief
Becky Hernandez, Admin. Assistant

I. MEETING CALL TO ORDER

President Yarman called the meeting to order at 1912 hours.

II. PUBLIC COMMENT/RECOGNITION

None

III. CONSENT AGENDA

- A. October 8, 2009 Regular Meeting Minutes
- B. Financial:
 - 1. Accounts Payable
 - 2. Financial Report

A motion was made by Mr. Sutton and seconded by Mr. Simms to approve the Consent Agenda as presented.

IV. CHIEF'S REPORT

- A. Construction Updates
 - 1. Station 161 – Chief Bumgarner stated that we are within 8-9 days of our Ribbon Cutting/Open House and expect to be ready at 95% complete. A walk-through is planned for next week. Exterior lights are going up, bays are near complete, and the kitchen is awaiting the counter tops.
 - 2. Station 162 – Dec 5th ribbon cutting has been postponed until after the first of the year.
 - a. Sewer – completed, water line is next, IREA meter scheduled to go in tomorrow. Sprinkler system is complete within the living quarters and bays are in process with

exterior drainage ponds scheduled next.

B. Staffing Policy Revision (Procedure #116)

Chief Bumgarner presented the Staffing Policy Revision with discussion following. Mr. Andersen motioned to approve the Staffing Policy Revision as amended by the attorney and Mr. Sutton seconded. All were in favor and the motion carried.

C. Mitigation Crew Grant (ARRAG) Discussion –

Chief Bumgarner announced that our Mitigation Crew Grant was awarded. An IGA between the entities (Keith Worley/Perry Park Metropolitan District and LFPD) will be created. The Agreement will cease by the year 2011. Discussion followed on the administration of the grant monies, auditing, and reconciliation of this grant. Fully 100% grant funded.

A motion was made by Mr. Sutton and seconded by Mr. Simms to approve the acceptance of the LFPD portion of the ARRAG. All were in favor and the motion carried.

V.

ACTION ITEMS

A. Approval of 2010 Budget – Discussion followed.

A motion was made by Mr. Simms and seconded by Mr. Burke to approve the 2010 compensation package as presented to the Board for the Lieutenants and Administration. All were in favor and the motion carried.

A motion was made by Mr. Sutton and seconded by Mr. Andersen to Adopt Resolution #2009-005 to amend the 2009 Budget relating to the capital expenditures redistributing to the station construction. All were in favor and the motion carried.

A motion was made by President Yarman and seconded by Mr. Andersen to approve Resolution #2009-006 to accept the 2010 Budget as presented, including the LFPD portion of the Mitigation Grant.

A motion was made by Mr. Sutton and seconded by President Yarman to approve Resolution #2009-007 to accept the 13.207 Mill Levy as clarified by the Accountant. All were in favor and the motion carried.

B. Approval of Danielson Payment Request

\$47,455.12 (Station 161), \$63,519.12 (Station 162), and \$102,164.67 (sewer line completion). A motion was made by Mr. Sutton and seconded by Mr. Burke to approve all payment requests in the amount of \$213,138.91 All were in favor and the motion carried.

C. Approval of Hans Kahn payment request

\$460 (Station 161) and \$1,063.53 (Station 162). A motion was made by Mr. Andersen and seconded by Mr. Simms to approve the payment requests in the amount of \$1,523.53 All were in favor and the motion carried.

D. Approval of 2009 Audit Engagement letter – Schilling and Company
A motion was made by President Yarman and seconded by Mr. Simms to approve the 2009 Audit Engagement letter. All were in favor and the motion carried.

E. Approval of Staffing Policy – see Chief’s Report #B.

VI. EXECUTIVE SESSION

A motion was made by President Yarman to enter into Executive Session at 2120 hours for personnel matters pursuant to CRS 24-6-402 (4) (f). All were in favor and the motion carried. The Executive Session ended at 2154 hours.

President Yarman re-opened the regular meeting at 2156.

V. (cont.) ACTION ITEMS

A motion was made by President Yarman and seconded by Mr. Simms to approve Chief Bumgarner’s 2010 salary and 2010 bonus package as discussed in Executive Session. All were in favor and the motion carried.

VII. ADJOURNMENT

A motion was made to adjourn the regular meeting by Mr. Andersen at 2238 hours.