

LARKSPUR FIRE PROTECTION DISTRICT

REGULAR BOARD OF DIRECTORS MEETING

February 14, 2008

Station 161

9414 S. Spruce Mountain Rd.

Larkspur, CO 80118

Meeting Minutes

Present: Larry Sutton, President
James Burke, Treasurer
Darol L. Yarman, Secretary
Scott Simms, Director
Mike Andersen, Director - Excused

Lou Kirkland, Bookkeeper
Anne Trueblood, Payroll Asst.
Jamey Bumgarner, Fire Chief
Stuart Mills, EMS Chief
Becky Hernandez, Admin Assistant

I. MEETING CALL TO ORDER

President Sutton called the meeting to order at 19:10hrs.

II. PUBLIC COMMENT

Mrs. Trueblood presented the Pension Authorization Form to be signed by the Board. She also discussed several issues (member contributions and 457 plan Medicare taxes) to be considered by the Pension Board at the next meeting.

III. CONSENT AGENDA

- A. **January 10, 2008 Regular Meeting Minutes** – Approved.
- B. **Financials**
 - 1. **Accounts Payable** – Mrs. Kirkland reviewed accounts payable and after a few questions everything appeared to be in order.
 - 2. **Treasurer's Report** - Mr. Burke provided a summary of the accounts.

A motion was made by Mr. Yarman and seconded by Mr. Burke to approve the consent agenda. All were in favor and the motion carried. See attached reports.

IV. CAPITL LEASE PRESENTATION

Presentation cancelled due to family emergency by Mr. Self with Wells Fargo.

V. CHIEF'S REPORT

- A. Chief Bumgarner updated the Board on the progress of Hans Kahn and presented the preliminary floor plans and elevations for review. Chief Bumgarner stated the Board will have to make some decisions concerning the station design in the very near future.

- B.** Chief Bumgarner advised the Board of an upcoming meeting with the select Douglas County Fire Agencies regarding the ESCI efficiency study and will report on the outcome.
- C.** Chief Bumgarner discussed the options for the District to lease office space during demolition and construction phases of station 161. The Chief presented a Staff Report outlining the various options including location, square footage, and cost of each. The staff recommendation is to lease the available office space in Larkspur at Fisher Enterprises on Perry Park Avenue for approximately one year with the possibility of a month to month lease after one year. Mr. Yarman made a motion to allow Chief Bumgarner to lease approximately 14,000 sq.ft. of office space to commence on March 1, 2008 not to exceed \$28,000 for 1 year with the option to sublet the space. Mr. Simms seconded the motion. After discussion all were in favor and the motion carried.
- D.** Chief Bumgarner advised the Board of the annual volunteer meeting that was held last week. The Logistics Division that Chief Bumgarner proposed was accepted at the meeting.
- E.** Chief Bumgarner presented a letter from the International Association of Fire Chief's regarding their interest in appointing Chief Bumgarner to participating on the IAFC Wildland Policy Committee. This committee addresses the fastest growing fire problem in the United States, which are wildland urban interface fires. The committee develops and promotes nation wide efforts to reduce wildland threats through prevention, public information and education, mitigation, and preparations and response efforts. This appointment would elevate the district on a national level concerning wildland & urban interface participation. President Sutton made a motion to approve the support for Chief Bumgarner to pursue the IAFC Wildland Policy Committee appointment. Mr. Burke seconded the motion. All were in favor and the motion carried.
- F.** Chief Bumgarner advised the Board of the Woodmoore Trilakes F.P.D. selling a 1998 Pierce fire engine for \$36,000. The Chief stated that the District should consider the purchase of this engine to replace the current reserve engine due to it age and seating capacity. Chief Bumgarner will schedule the necessary inspections necessary for the possible purchase.
- G.** Chief Bumgarner presented a Staff Report on the purchase of a new type 6 engine. This is a budgeted replacement of one of our primary type 6 engines. President Sutton made a motion to approve the Staff Report recommending the budgeted replacement. Mr. Yarman seconded the motion. All were in favor and the motion carried.

- H. Chief Bumgarner discussed the District's agreement with the Emergency Services Telephone Authority (911 Board) and requests a signature from the Board or approve his signature currently on the agreement. President Sutton made a motion to ratify Chief Bumgarner's signature on the agreement with the Emergency Services Telephone Authority. Mr. Simms seconded the motion. All were in favor and the motion carried.

VI. ACTION ITEMS

- A. The Board reviewed and discussed General Order #102 Authority of the Board of Directors for approval. President Sutton made a motion to approve General Order #102 as presented effective March 1, 2008. Mr. Burke seconded the motion. All were in favor and the motion carried.
- B. President Sutton discussed the Medical Standby Service Agreement with the Renaissance Festival. President Sutton made a motion to approve the agreement for 2008. Mr. Simms seconded the motion. After discussion all were in favor and the motion carried.
- C. The Board Calendar was tabled until next month.

VII. EXECUTIVE SESSION

No session necessary.

VIII. ADDITIONAL INFORMATION

- A. Mr. Burke discussed an SDA Legislative Committee letter regarding House Bill #1259 which effects special district's providing services outside of the territory of the district.
- B. Mr. Burke announced that he will be running for reelection to the L.F.P.D. Board for a two year term.

IX. ADJOURNMENT

A motion was made to adjourn the regular meeting by Mr. Yarman at 21:57hrs. All were in favor and the motion carried.