



# LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118  
Business Phone (303) 681-3284 Fax: (303) 531-7373

## REGULAR BOARD OF DIRECTORS MEETING June 11, 2009 Administration Offices

### MEETING MINUTES

**Present:** Darol Yarman, President  
James Burke, Treasurer  
Mike Andersen, Board Member  
**Excused:** Larry Sutton, Board Member  
Scott Simms, Secretary  
Jamey Bumgarner, Fire Chief

Stuart Mills, EMS Division Chief  
Becky Hernandez, Admin Assist.  
Lou Kirkland, Bookkeeper  
Dawn Schilling, Auditor

#### I. MEETING CALL TO ORDER

President Yarman called the meeting to order at 1911 hours.

#### II. PUBLIC COMMENT/RECOGNITION

No public comment.

#### III. CONSENT AGENDA

A. May 14, 2009 Regular Meeting Minutes

B. Financial:

- a. Accounts Payable
- b. Financial Report

Mrs. Kirkland made special mention of the following checks #9715 - the annual insurance payment for the buildings; #9731 – the new lockers; and #9773 – the Auditor’s payment of \$10,000.

A motion was made by Mr. Burke and seconded by Mr. Andersen to approve the Consent Agenda . All were in favor and the motion carried.

C. Audit Presentation – Schilling & Company

Mrs. Schilling presented the following Audit items: Audited financials, Schilling & Company letter (internal controls), and letter to the Management of Districts (timing of the audit, disagreements, or difficulties) – nothing was found in disagreement. Discussed followed regarding the audited financials. Special note made about the Budget to Actual in the general fund was above budget due to our grants. She also thanked Mrs. Kirkland, Chief Bumgarner, Division Chief Mills, and Mrs. Hernandez for all their help during this audit time. The audit is expected to be filed before July 31, 2009.

**IV. CHIEF'S REPORT**

**A. Construction Updates**

- a. Station 161 - Tour of Station 161 was conducted prior to the June 11, 2009 Board Meeting.
- b. Station 162 – The foundation has been poured in the back and south side of the building, framing work can begin soon.

**V. ACTION ITEMS**

**A. Sewer Extension document signatures – Discussion ensued**

A motion was made by President Yarman and seconded by Mr. Burke to approve the Sewer Extension document between Perry Park Water & Sanitation and LFPD.

**B. Utility easement document**

A motion was made by President Yarman and seconded by Mr. Andersen to approve a Utility Easement Agreement between Larkspur Fire Protection District and Mr. Draper. All were in favor and the motion carried.

**C. Payment Requests –**

1. A motion was made by President Yarman and seconded by Mr. Andersen to approve W.O. Danielson's May payment in the amount of \$354,966.98. All were in favor and the motion carried.
2. A motion was made by President Yarman and seconded by Mr. Andersen to approve the payment request to Hans Kahn in the amount of \$2,866.61.

**VI. EXECUTIVE SESSION**

No session necessary.

**VII. ADJOURNMENT**

A motion was made to adjourn the regular meeting by Mr. Andersen at 2018 hours.