



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118
Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING February 12, 2009 Administrative Offices

MEETING MINUTES

Present:

Darol Yarman, President	Jamey Bumgarner, Fire Chief
James Burke, Treasurer	Becky Hernandez, Admin Assist.
Scott Simms, Secretary	Lou Kirkland, Bookkeeper
Mike Andersen, Board Member	Guest: Patrick Colleran
Larry Sutton, Board Member	

I. MEETING CALL TO ORDER

President Yarman called the meeting to order at 1900 hours.

II. PUBLIC COMMENT/RECOGNITION

No public comment.

III. CONSENT AGENDA

A. January 9, 2008 Regular Meeting Minutes

B. Financial:

1. Accounts Payable
2. Financial Report

Mrs. Kirkland presented several checks for approval not already on the list. She also reminded the Board that our auditor is scheduled for mid-March 2009.

A motion was made by Mr. Simms and seconded by Mr. Burke to approve the Consent Agenda. All were in favor and the motion carried.

IV. CHIEF'S REPORT

- A. Station Construction Updates – Administration building is completely gone, footers are dug and walls should be poured tomorrow. The south side is awaiting final bids on the helical piers. Our first change order was received by WO Danielson regarding boring under Spruce Mountain Road for our new water line. Construction meetings will be held each Wednesday at 10:00 a.m. in our administration building.
- B. Station 162 sewer project update – WO Danielson has rebid the project. Sewer lines are still unknown. New Right of way documents were signed by Terry Draper. Danielson still believes this project to be completed within six months of construction.
- C. 2010 Possible Assessed Value Reductions – Discussion regarding possible reductions of values for Larkspur area.
- D. Shared Operations Chief proposal– Discussion ensued about a possible Chief Officer (Battalion or Division Chief) to be shared with Jackson 105 and Larkspur Fire Protection Districts. *Handout distributed.* Chief Bumgarner to work with Chief

Keegan in bringing a Job Description back to the Board for a trial period position. Measurements for success also need to be in place for this position.

V. ACTION ITEMS

A. Leave Policy approval – *Handout distributed.*

A motion was made by Mr. Sutton and seconded by President Yarman to adopt the Leave Policy (General Order 118) in the form of a draft as presented with the modifications on page two.

B. Approval of resolution finalizing Wells Fargo financing. (As suggested by Counsel) – Mr. Colleran brought the contract, which is scheduled to close and fund on Friday, February 13, 2009, with all funds to be deposited into our same account. Payments will stay the same and are scheduled for April 25, 2009. The new rate is 20 basis points better than what was originally quoted.

A motion was made by President Yarman and seconded by Mr. Andersen to approve Resolution 2009-002 authorizing a lease purchase financing as prepared by the attorney. All were in favor and the motion carried.

C. Policy to grant Chief and Board President the authority to approve unplanned debits to contingency funds for construction.

A motion was made by Mr. Simms and seconded by Mr. Sutton to authorize President Yarman and Chief Bumgarner authority to approve unplanned debits with an email sent to the Board within 24 hours from said approval. All were in favor and the motion carried.

VI. EXECUTIVE SESSION

A motion was made by President Yarman to enter into Executive Session at 2108 hours for personnel matters pursuant to CRS 24-6-402 (4) (f). All were in favor and the motion carried. The Executive Session ended at 2136 hours.

VII. ADJOURNMENT

A motion was made to adjourn the regular meeting by Mr. Andersen at 2141 hours.