



LARKSPUR FIRE PROTECTION DISTRICT
9414 South Spruce Mountain Road Larkspur, Colorado 80118
Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

July 8, 2010

Station 161

MEETING MINUTES

Present:

Darol Yarman, President
James Burke, Treasurer
Scott Simms, Secretary
Mike Andersen, Board Member
Maynard Kealiher, Board Member

Jamey Bumgarner, Fire Chief
Becky Hernandez, Admin Assistant
Lou Kirkland, LFPD Accountant
Dawn Schilling, Auditor

I. MEETING CALL TO ORDER

President Yarman called the meeting to order at 2028 hours after a brief recess from the Pension Board Meeting.

II. PUBLIC COMMENT/RECOGNITION

None

III. CONSENT AGENDA

A. June 10, 2010 Regular Meeting Minutes

B. Financial:

1. Accounts Payable
2. Further discussion of 2010 Budget
3. 2009 Audit discussion

Mrs. Kirkland stated that the County deposited approximately \$463,000 into our account from the June's distribution. Discussion on the remaining \$60,000 Line of Credit. The Board authorized this balance to be paid. Mrs. Kirkland also called our attention to the new ARRA Grant worksheet enclosed within the Treasurer's Report and introduced Dawn Schilling who is here presenting our 2009 audit.

A motion was made by Mr. Andersen and seconded by Mr. Burke to approve the Consent Agenda. All were in favor and the motion carried.

Mrs. Schilling distributed the 2009 draft Audit and thanked Chief Bumgarner, Mrs. Kirkland, and Mrs. Hernandez in the early preparation portion of the Audit. She stated there was no indication of fraud and pointed out several budget line items throughout the Audit. Mrs. Schilling requested that the Board approve the Audit subject to the approval of Chief Bumgarner and Mrs. Kirkland by July 30, 2010. The Client Representation form was also distributed for signature.

IV. CHIEF'S REPORT

- A. Construction Updates – Chief Bumgarner reported that the punch lists continue to be worked through. Landscape discussion regarding Station 162 and Station 161.
- B. Mitigation Crew – The Crew is doing well. ARRA Grant newspaper article was discussed.
- C. Structure Fire – Chief Bumgarner stated that all our crews did a fantastic job on the recent house fire. Station 2's crew was on scene within 4 minutes of the call as well as our newly formed

mitigation crew. Their crew worked quickly to assist the structure crews with any mitigation needs and anything else that needed to be done. Jackson 105 and Castle Rock Fire departments worked well with us, which is a testament to our monthly multi-jurisdictional agency trainings.

V. ACTION ITEMS

1. Approve 2009 Audit
2. Approve reductions in 2010 Budget – discussion on a 10% reduction in balance, possible salary freezes, holiday party, and health plan reductions for 2011 budget. Discussion on lowering holiday party line item to \$3,000.

A motion was made by Secretary Simms and seconded by Mr. Andersen to approve the 2009 Audit contingent upon the approval of Chief Bumgarner and Mrs. Kirkland. All were in favor and the motion carried.

A motion was made by Mr. Kealiher and seconded by Mr. Andersen to freeze the salaries for 2011 budget at the 2010 level with no bonuses for 2010 or 2011 years. All were in favor and the motion carried.

A motion was made by Mr. Andersen and seconded by Mr. Simms to approve the Chief's proposed 2010 reduced budget. All were in favor and the motion carried.

A motion was made by Secretary Simms and seconded by Mr. Andersen to contribute to the FPPA pension fund an amount equal to \$28,800, which is a 10% decrease from original \$32,000 contribution funds. All were in favor and the motion carried.

Discussion on the “muddy” return of our recently loaned out tables. Chief Bumgarner will speak with the borrowers.

VI. EXECUTIVE SESSION

Not required.

VII. ADJOURNMENT

A motion was made to adjourn the regular meeting by Mr. Andersen at 2231 hours.