



LARKSPUR FIRE PROTECTION DISTRICT

9414 South Spruce Mountain Road Larkspur, Colorado 80118
Business Phone (303) 681-3284 Fax: (303) 531-7373

REGULAR BOARD OF DIRECTORS MEETING

January 14, 2010

Station 161

MEETING MINUTES

Present:

Scott Simms, Secretary

James Burke, Treasurer

Larry Sutton, Board Member

Mike Andersen, Board Member

Jamey Bumgarner, Fire Chief

Lou Kirkland, LFPD Accountant

Becky Hernandez, Admin Assistant

Excused:

Darol Yarman, President

I. MEETING CALL TO ORDER

Mr. Simms called the meeting to order at 1957 hours. Due to President Yarman's absence, it was decided that Mr. Simms would continue as President Pro-Tem for the Regular Board Meeting.

II. PUBLIC COMMENT/RECOGNITION

None

III. CONSENT AGENDA

A. Regular Meeting Minutes from December 10, 2009.

B. Financial:

1. Accounts Payable

2. Financial Report

3. Discuss possible Line of Credit/Tax Anticipated Note

Mrs. Kirkland discussed several items within the checking register as well as the Treasurer's Report and Cash Analysis. She also stated that several large item invoices have come in recently; discussion ensued on possible short-term loans until our March assessments are deposited.

A motion was made by Mr. Sutton and seconded by Mr. Burke to request \$90,000 from our Wells Fargo account and pursue a \$150,000 line of credit from 1st Bank. All were in favor and the motion carried.

A motion was made by Mr. Andersen and seconded by Mr. Sutton to approve the Consent Agenda. All were in favor and the motion carried.

IV. CHIEF'S REPORT

A. Construction Updates

1. Station 161 – Punch list items are currently being worked. The stone for the monument is forthcoming - about three months out.

2. Station 162 – Reached significant completion, all concrete finished, final grading will occur once spring arrives. Warranty punch list will be worked on shortly. Station 162 is scheduled for occupation and running of calls beginning on February 1, 2010. The Open House is set for Saturday, February 6, 2010.

a. Sewer – Discussion regarding the need of a Deed to allow for continued sewer line work.

- C. Personnel Reorganization – Mitigation Grant discussion, which led to an opening of a B-shift position. Discussion about the Training Officer temporarily functioning as a Lieutenant on B shift, stationed at 162, as well as hiring a temporary, part-time assistant to help with Training Department’s administration duties.

V. ACTION ITEMS

1. Approval of Danielson Payment Request - A motion was made by Mr. Simms and seconded by Mr. Andersen to approve the Danielson payments #10 and 12 for Station 161 and #8 for Station 162. All were in favor and the motion carried.
2. Application for Line of Credit/Tax Anticipated Note
3. Resolution for Meeting Postings 2010 – A motion was made by Mr. Simms and seconded by Mr. Sutton to approve the Designating a Location to Post with Resolution 2009-001.
4. Sign Deed for PPW&S for continued water/sewer service to stations.
5. Sign Conflict of Interest Forms
6. Draft Letter to Volunteers for 457 paperwork deadline
7. Training Room policy for discussion

A motion was made by Mr. Simms and seconded by Mr. Andersen to approve Rebecca Hernandez as the Designated Election Official for Larkspur Fire Protection District. All were in favor and the motion carried.

Discussion followed about the possibility of gathering information to hold a Tabor Ballot question for Larkspur Fire. Chief Bumgarner will work with Wells Fargo and bring data back for the February Board Meeting.

Mr. Sutton requested that Mrs. Kirkland provide Cash Flow Projections in her Financials next month.

VI. EXECUTIVE SESSION

Session not required

VII. ADJOURNMENT

A motion was made to adjourn the regular meeting by Mr. Andersen at 2150 hours.